

Jennifer A. Bantz

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profile Hand bookbinder and web designer/developer with strong visual sense and passion for creating well-crafted books, web sites and related objects.

- experience** **The Metropolitan Museum of Art** **June 2005 - present**
Book Conservation Volunteer, Watson Library
Assist book conservation department in the repair, restoration and conservation of volumes in the Watson Library collection including special collections.
- Figure 5 Studio (New York, NY)** **2002 - present**
Bookbinder/Owner
Bind books as commissioned by clients. Projects have included journals, a wedding guestbook, artists' sketchbooks, photo albums, blank books and commissioned works. Assist in the binding of special publications produced by The Center for Book Arts.
- Richard Minsky (New York, NY)** **2002**
Assistant Bookbinder
Assisted in the production of works in Minsky's edition of *The Bill of Rights* and portfolios for a photographer.
- The Center for Book Arts (New York, NY)** **2002 - 2003**
Work/Study Student
Taught pamphlet binding to open house visitors. Covered faux book spines with leather for donor recognition project. Assisted in day-to-day running of the Center, including preparation of resident artist space, display case arrangement, proofreading, mailings and errands. Assisted during special events.
- The Center for Book Arts (New York, NY)** **2002 - present**
Web Site Manager
Designed and built the Center's revised web site (launched December 2004) including database-enabled content management for classes, events, exhibitions. Designed and built online exhibition archives (also database-driven). Test site across browsers, code to W3C standards and wide accessibility.
- Advanced Brokerage Concepts / Pershing (Jersey City, NJ)** **1999 - 2001**
Web Designer/Developer
Designed and coded brokerage account access site. Responsible for all interface design and art production, including user navigation and client branding (logos and colors). Wrote and edited glossary of brokerage terms and online help system. Designed and coded ABC's marketing pages. Conceived and developed web-based publishing system to allow ABC's programmers to publish software documentation. Received recognition award for job performance.
- Citicorp Securities Services Inc. (New York, NY)** **1995 - 1999**
Web Designer/Developer & Systems Administrator
Created CSS WEB, company intranet site. Responsible for all web site design, art production, Writing, coding, site updates and maintenance. Specialized in security administration, network management, database development, general technical support and special projects for employees and customers. Built MS Access application for Systems Department to maintain security documentation and generate ad-hoc reports for internal auditors. Created MS Access application used by Customer Service department. Received recognition award for job performance.

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Continental Cablevision (Athens, OH) 1994 - 1995

Customer Service Representative

Resolved customer service issues, scheduled cable installations and disconnections, communicated with field technicians in event of cable outage, maintained customer records in database system.

Career Connections (Athens, OH) 1994 - 1995

Human Resources Representative

Assisted Human Resources Manager in all areas of temporary employment placement. Interviewed applicants, administered tests, interviewed professional references.

Drawing Lots (Athens, OH) 1994

Producer

Oversaw production of award-winning student film. *Drawing Lots* appeared on The Independent Film Channel in 1995.

Estrangely Yours (Athens, OH) 1993

Script Supervisor

Kept detailed records of shots covered each day. Also responsible for on-screen continuity of props and costumes.

River Stories (Louisville, KY) 1993

Camera Operator

Shot video photography for documentary about a raft trip down the Ohio and Mississippi Rivers.

The Haft-Nasatir Company (Los Angeles, CA) 1992

Intern

Assisted executive producers of *Stormy Weathers*, an ABC movie-of-the-week. Also wrote coverage for scripts submitted to producers for consideration.

skills

Bookbinding: Case bindings, exposed-spine bindings, albums, rounding & backing, hand-sewn endbands, leather, gilding, hot stamping, boxmaking, portfolios, special emphasis on sewing.

Web Design/Development: HTML, XHTML, XML, CSS, SSI, JavaScript, VBScript, SQL, Microsoft Access, Dreamweaver, Fireworks, Photoshop, film and flatbed scanner, multi-browser, PC and Mac.

Photography, research, writing.

education

The Center for Book Arts (New York, NY) 2002 - present

Workshops in bookbinding and related arts

Bookbinding I & II, historical bookbinding, Coptic binding, albums, boxes, letterpress printing, linocuts, collage technique.

Ohio University (Athens, OH) 1993

Bachelor of Science, School of Telecommunication (broadcast media)

Additional studies in film and sociology. Graduated cum laude.

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references

Richard Minsky
Hudson, NY
(518) 828-1202

Joseph Stachnik
New York, NY
(212) 889-7434

Rosemary McGee
New Vernon, NJ
(973) 993-1357

affiliations

The Center for Book Arts
The Christina River Institute
The P.E.O. Sisterhood
Manhattan Valley Cat Rescue